

**CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING MINUTES
January 23, 2023**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

PRESENT: Kenniston, Benchley, Wright, DeWyse, Samyn, Close

ABSENT: Wisniewski

ALSO PRESENT: 6 people in the audience

Motion by DeWyse, supported by Close, to add Item A. PSD December 2022 Report to Communications.
Motion carried.

APPROVAL OF MINUTES: Motion by Kenniston, seconded by Wright, to approve the regular meeting minutes from January 9, 2023 and waive the reading.

Motion carried.

COMMUNICATIONS: Motion by Kenniston, supported by Benchley, to receive the December 2022 DPS Report.

Motion carried.

AUDITORS REPORT:

Motion by Wright, seconded by Kenniston, the following warrants be approved for payment:

#50578-#50608	General Fund	\$ 29,922.80
#4528-#4535	Sewer Fund	\$ 9,557.96
#2064-#20671	Water Fund	\$ 8,373.74
#7174-#7201	Tax Fund	<u>\$2,855.426.58</u>
		<u>\$2,903,281.08</u>

AYES: Wright, Kenniston, Benchley, Samyn, DeWyse, Close

NAYS: None

ABSENT: Wisniewski

Motion carried.

OPEN TO THE PUBLIC: No one addressed the Board.

OLD BUSINESS: None.

NEW BUSINESS: Motion by Kenniston, supported by Wright, to table the new office cabling project until a possible second bid is obtained.

AYES: Kenniston, Wright, Benchley, DeWyse, Samyn, Close

NAYS: None

ABSENT: Wisniewski

Motion carried.

Motion by Wright, seconded by Benchley, to approve Natures Ridge Condo Association meeting at the Sr. Citizen's Building on February 15, 2023.

Motion carried.

Motion by Kenniston, supported by Benchley, to approve the following fee schedule:

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Rezoning	\$1,000.00
Special Use Permit-Residential	\$ 700.00
Special Use Permit-Commercial	\$1,000.00
Site Plan Type II	\$1,000.00 (with possible escrow)
Special/Pre-Planning PC Meetings	\$ 500.00
Special/Pre-Planning ZBA Meetings	\$ 350.00
ZBA Variance Requests-Residential	\$ 500.00
ZBA Variance Requests-Commercial	\$1,000.00
Re-notice	\$200.00 Publish
	\$100.00 Attorney Fee
	\$2.50 Per Letter
	2 hr min Zoning Adm Labor

AYES: Kenniston, Benchley, Wright, DeWyse, Samyn, Close

NAYS: None

ABSENT: Wisniewski

Motion carried.

Motion by DeWyse, seconded by Benchley, to receive the Finn Road Park dredging estimate.

Motion carried.

Motion by DeWyse, seconded by Kenniston, to receive the new hourly rate of \$240/hr. rate from Masud effective March 1, 2023.

Motion carried.

STANDING COMMITTEE REPORTS: Motion by DeWyse, seconded by Wright, to receive the Zoning Board of Appeals meeting minutes from September 15, 2022. Motion carried.

OFFICER/TRUSTEE/DEPT. HEAD/COMMISSIONER REPORTS:

CLERK: No Report

TREASURER: Motion by DeWyse, supported by Benchley, to receive the 2022, 4th quarter interest report. Motion carried.

TRUSTEES: Spoke about the DPW Review Report.

SUPERVISOR: There will be a kick-off meeting in mid-February for the upcoming park projects.

DPW ADMINISTRATOR BENCHLEY: replaced 4 tiles at the Police Department, moved cabinets at the Office, demoed 2 bathrooms at the Office, marking water boxes for Dependable Sewer to check for lead services, and cleaning up equipment.

PUBLIC SAFETY DIRECTOR BENCHLEY: Since the December 27th meeting they've had 382 calls, 10 traffic accidents, 9 arrests, 75 traffic stops, and 59 medical calls. Will be doing active shooting training at the Bay County Medical Care Facility and Hampton Meadows. Hampton Township is the first municipality in the County to be linked to home surveillance cameras.

COUNTY COMMISSIONER POIRIER: They had their first meeting of the year and Vaughn Begick is the new Commission Chair. Appointments to the various committees have been made and Commissioner Poirier is the new Sargent At Arms.

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OPEN TO THE PUBLIC: Dan Pelletier, 971 Cecelia, addressed the board regarding his water bill and the possible dredging project.

ADJOURNMENT: Motion by DeWyse, supported by Kenniston, to adjourn the meeting at 7:46 p.m.
Motion carried.

Respectfully submitted:

Approved by:

Frances DeWyse, Clerk

Terri Close, Supervisor