

**CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING MINUTES
October 23, 2023**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

PRESENT: Benchley, Kenniston, Wisniewski, DeWyse, Samyn, Close

ABSENT: Wright

ALSO PRESENT: Hewitt and 4 people in the audience

APPROVAL OF AGENDA: Motion by Wisniewski, supported by Benchley, to approve the presented agenda. Motion carried.

Wright arrived at 7:03 p.m.

COMMUNICATIONS: Motion by Wisniewski, seconded by Benchley, to receive the following communications: Thank You to the DPW and letter from Jodie Hebner resigning from the Board of Zoning Appeals.

Motion carried.

AUDITORS REPORT:

Motion by Kenniston, seconded by Wisniewski, the following warrants be approved for payment:

#51334	Building Fund	\$ 92.38
#51333- #51368	General Fund	\$ 31,975.12
#4669-#4672	Sewer Fund	\$ 50,636.16
#2201- #2207	Water Fund	\$ 2,206.62
#51335-#51336	Road Fund	\$ 16,382.97
		<u>\$ 101,293.25</u>

AYES: Kenniston, Wisniewski, Benchley, Wright, DeWyse, Samyn, Close

NAYS: None

Motion carried.

OPEN TO THE PUBLIC: No one addressed the Board.

NEW BUSINESS: Motion by DeWyse, supported by Benchley, to approve the amendment to the oil and gas lease with Yost Energy and give permission for the Supervisor Close to sign on behalf of the Township.

AYES: DeWyse, Benchley, Wisniewski, Kenniston, Wright, Samyn, Close

NAYS: None

Motion carried.

Motion by Kenniston, seconded by Wright, to approve the agreement with Weinlander-Fitzhugh for audit of the financial activities for 2023; approve the Supervisor Close to sign on behalf of the Township; and direct the Executive Committee to renegotiate fees for 2024 and 2025.

AYES: Kenniston, Wright, Wisniewski, Benchley, DeWyse, Samyn, Close

NAYS: None

Motion carried.

Motion by Kenniston, supported by Benchley, to approve the purchase of a new Hypress compressor from Phoenix Safety Outfitters for the Fire Department in the amount of \$35,500.

AYES: Kenniston, Benchley, Wright, Wisniewski, DeWyse, Samyn, Close

NAYS: None

Motion carried.

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Motion by DeWyse, seconded by Wisniewski, to approve the Election Services Agreement with Bay County to expire on December 21, 2027 with an annual amount to be \$8,024.00 and have Clerk DeWyse sign on behalf of Hampton Township.

AYES: DeWyse, Wisniewski, Wright, Benchley, Kenniston, Samyn, Close
NAYS: None
Motion carried.

APPROVAL OF MINUTES: Motion by Wisniewski, seconded by Benchley, to approve the regular meeting minutes from October 10, 2023 with the addition of \$49,275 listed on page 2 for the purchase price from SCADA and waive the reading.
Motion carried.

STANDING COMMITTEE REPORTS:

Motion by DeWyse, supported by Benchley, to receive the Planning Commission minutes from September 15, 2023. Motion carried.

ATTORNEY REPORT: No report.

ENGINEER REPORT: Not present.

OFFICER/TRUSTEE/DEPT. HEAD/COMMISSIONER REPORTS:

CLERK: Wanted to thank the Board, the employees, and the Township residents for working with her during her time as Township Clerk.

TREASURER: No Report.

TRUSTEES: Wisniewski inquired about the property located on Ridge Road donated by William Boutell. Hewitt is to report back at the next Board meeting.

SUPERVISOR: No report.

DPW ADMINISTRATOR BENCHLEY: They removed a large tree on the Nature Trail between Knight and Jones Roads, help Rich's Lawn Care remove leaves at the parks, will begin winterizing the parks the first part of November, and marking more lines to check for lead services.

PUBLIC SAFETY DIRECTOR BENCHLEY: PSO Jordan Pelletier started last Monday and is currently on the night shift and PSO Sauer is wrapping up his training. Since the last meeting we've had 217 calls for service, 28 traffic stops, 37 medical calls, 7 arrests, and 15 accidents.

COUNTY COMMISSIONER POIRIER: Not in attendance.

OPEN TO THE PUBLIC: No one addressed the Board.

ADJOURNMENT: Motion by Wisniewski, supported by Samyn, to adjourn the meeting at 7:38 p.m.
Motion carried.

Respectfully submitted:

Approved by:

Frances DeWyse, Clerk

Terri Close, Supervisor