

**CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING MINUTES
November 27, 2023**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

PRESENT: Kenniston, Benchley, Wright, Wisniewski, Leyba, Samyn, Close
ALSO PRESENT: Hewitt and 5 others in the audience.

APPROVAL OF AGENDA: Motion by Kenniston, supported by Wisniewski to approve the presented agenda with the addition of the 2024 Poverty Exemption Income Guidelines and Asset Test Resolution.
Motion carried.

APPROVAL OF MINUTES: Motion by Wisniewski, seconded by Benchley, and waive the reading from the November 13th, 2023, Regular Meeting, and the Special Meeting November 17th, 2023.
Motion carried.

COMMUNICATIONS: Motion by Wisniewski, seconded by Kenniston, to receive the following communications: Discontinue Use of Point and Pay for General Fund Account/Building Permits and Tax Fund Account for Summer and Winter Taxes as of December 31st, 2023. Motion carried.

AUDITORS REPORT:

Motion by Wisniewski, seconded by Wright for the following warrants be approved for payment:

#1049	DDA Fund	\$ 1,675.00
#51422, #53004-#53042	General Fund	\$ 56,248.32
#53001-#53003	Road Fund	\$ 3,222.41
#4684-#4692	Sewer Fund	\$ 3,077.47
#53039	USDA 1 Fund	\$ 2,068.50
#2220-#2223	Water Fund	\$ 2,004.49
		<u>\$ 68,296.19</u>

AYES: Wisniewski, Wright, Kenniston, Benchley, Leyba, Samyn, Close.

NAYS: None

Motion carried.

OPEN TO THE PUBLIC: Mary Smith (1164 W. Hampton Rd.) Asked for the board to elaborate on cost of Items.

OLD BUSINESS: Motion by Kenniston, supported by Benchley-Leyba, to approve the Introduction of Ordinance 68-A Curbside Collection.

An Ordinance to amend Hampton Township Ordinance 68 to conform with the creation of a Special Assessment District for curbside collection of trash.

**ORDINANCE NO. 68-A
CURBSIDE COLLECTION ORDINANCE**

THE CHARTER TOWNSHIP OF HAMPTON, BAY COUNTY, MICHIGAN HEREBY ORDAINS:

That Ordinance 68 is hereby amended to read as follows:

Section 1. Definitions. As used in this Ordinance, the following definitions shall apply:

i) *“Residential Unit”* means each of the following:

Every parcel in Hampton Township that has a residential building and is not a commercial parcel, and in accordance with PA 188 of 1954.

Excluded from this definition shall be all mobile home/trailer parks, apartment complexes, businesses and commercial parcels, condominium subdivisions that have previously opt-ed out as commercial properties and approved by Hampton Township.

Condominium subdivisions may opt-out of the township-wide refuse collection and seek their own trash collection services as a commercial parcel. This must be done by June 1st of each year.

Section 8. Services and Fees.

Refuse collection services shall be provided in the following locations:

- i) Residential units as defined by this Ordinance.
- ii) Each such residential unit receiving refuse collection services shall be required to have and use a refuse container supplied by the Township.

b) A Special Assessment District has been created to assess each residential dwelling unit.

b) The Township has created a Special Assessment District which includes every parcel in Hampton Township that has a residential building and is not a commercial parcel and in accordance with PA 188 of 1954. Parcels that are multi-unit dwellings, such as rentals or duplexes, shall be assessed for each unit receiving the trash collection service. Excluded from the SAD shall be all mobile home/trailer parks, apartment complexes, businesses and commercial parcels, condominium subdivisions that have previously opted out as commercial properties and were approved by Hampton Township. Condominium subdivisions may opt-out of the township-wide refuse collection and seek their own trash collection services as a commercial parcel. This must be done in advance (by June 1st) to be removed from the Special Assessment District. Each year the amount assessed will be evaluated to ensure the proper amount is collected to pay for the collection of refuse services and not run into a deficit.

Section 11. Effective Date. This Ordinance amendment shall be effective upon the date of its adoption by the Township Board

Section 12. Repeal. All Ordinances, parts of Ordinances, or amendments in conflict herewith are hereby repealed.

Section 13. Severability and Savings Clause. Should any action, clause, or provision of this Ordinance or any amendment be declared by the courts to be invalid, the same shall not affect the validity of this Ordinance as a whole or any part thereof, other than the part declared to be invalid.

AYES: Kenniston, Benchley-Leyba, Wisniewski, Wright, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

Motion by Wisniewski, Supported by Wright, to adopt Ordinance 25-A Group Insurance Ordinance.

ORDINANCE NO. 25-A GROUP INSURANCE ORDINANCE

An Ordinance to repeal Hampton Township Ordinance No. 25.

THE CHARTER TOWNSHIP OF HAMPTON, BAY COUNTY, MICHIGAN HEREBY ORDAINS:

That Ordinance 25, adopted on October 21, 1974, and effective October 26, 1974, be repealed in its entirety, having been rendered moot by Act 152 of the Public Acts of 2011. The repeal shall be effective upon adoption by the Township Board.

AYES: Wisniewski, Wright, Kenniston, Benchley-Leyba, Samyn, Close
EXCUSED: DeWyse
NAYS: None
Motion carried.

NEW BUSINESS: Rebecca Brandt from Bay County Mosquito Control provided an informative presentation on Cq. Perturbans and their on-going efforts to trap, survey, and control mosquito populations within the township.

Discussion was had regarding traps, hot-spots, sustainable treatments and upcoming plans for 2024.

Motion by Kenniston, supported by Wisniewski, to replace the hollow metal door with payment slot for \$3200.00 by Andrew Hugo and son LLC.

AYES: Kenniston, Wisniewski, Wright, Benchley, Leyba, Samyn, Close
NAYS: None
Motion carried.

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Motion by Kenniston seconded by Wisniewski to approve the 504 Policy Grievance and Emergency EVAC Procedures.

AYES: Kenniston, Wisniewski, Benchley, Wright, Leyba, Samyn, Close
NAYS: None
Motion carried.

Motion by Wisniewski, seconded by Leyba, to approve the consultation proposal from Fran DeWyse at the submitted recommendation of the hourly rate of \$40.00 with a cap of 100 hours.

AYES: Wisniewski, Leyba, Benchley, Wright, Kenniston, Samyn, Close
NAYS: None
Motion carried.

Motion by Wisniewski, seconded by Kenniston, to approve the Spicer Group Professional Services Agreement for the Consumers Energy Solar Project.

AYES: Wisniewski, Kenniston, Benchley, Wright, Leyba, Samyn, Close
NAYS: None
Motion carried.

Motion by Wright, seconded by Leyba, to approve the purchase of 9 Hon Ignition 2.0 Task office chairs.

AYES: Wright, Leyba, Benchley, Samyn, Close
NAYS: Wisniewski, Kenniston
Motion carried.

Motion by Kenniston, seconded by Wisniewski to approve of the new 2024 Water & Sewer Rates and DWS Budget.

AYES: Kenniston, Wisniewski, Benchley, Wright, Leyba, Samyn, Close
NAYS: None
Motion carried.

Barry Kenniston proposed a reduction for the 2024 trustee compensation to fit the current Hampton Township meeting schedule.

AYES: None
NAYS: None
Tabled

Motion by Wisniewski, seconded by Wright to approve of the 2024 Poverty Exemption Guidelines and Asset Test Resolution.

AYES: Wisniewski, Wright, Kenniston, Benchley, Leyba, Samyn, Close
NAYS: None
Motion carried.

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STANDING COMMITTEE REPORTS: None.

ATTORNEY REPORT: None.

ENGINEER REPORT: Not present.

OFFICER/TRUSTEE/DEPT. HEAD/COMMISSIONER REPORTS:

CLERK: October 2023 Revenue/Expense Report

TREASURER: No Report.

TRUSTEES: No Report.

SUPERVISOR:

DPW ADMINISTRATOR BENCHLEY: New Applicant for DPW was interviewed and send offs were had for DPW employees Terry Bouchard and Calhoun Katterman. Work started for the lift station on Center and Scheurmann Rd.

PUBLIC SAFETY DIRECTOR BENCHLEY: 11 traffic stops, 7 Arrests, 31 Medicals, 220 Calls to service, and 39 Traffic stops. Insurance Service Office (ISO) rating for the fire department improved from 59 to 53.

COUNTY COMMISSIONER POIRIER: Not present.

OPEN TO THE PUBLIC: Mary Smith addressed the board and requested clarification on whether the cost would increase or decrease for her water and sewer rates.

ADJOURNMENT: Motion by Wisniewski, supported by Samyn, to adjourn the meeting at 8:50 p.m.
Motion carried.

Respectfully submitted:

Approved by:

Jordan Leyba, Clerk

Terri Close, Supervisor