

**CHARTER TOWNSHIP OF HAMPTON  
REGULAR MEETING MINUTES  
December 27, 2023**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

**PRESENT:** Benchley, Kenniston, Leyba, Samyn, Close

**ABSENT:** Wisniewski, Wright

**ALSO PRESENT:** 3 in the audience

**APPROVAL OF AGENDA:** Motion by Kenniston, supported by Samyn to approve the agenda as presented.

**APPROVAL OF MINUTES:** Motion by Kenniston, supported by Benchley, to approve the regular meeting minutes and waive the reading from December 11, 2023, November 27, 2023 and November 13, 2023. Motion Carried.

**COMMUNICATIONS:** Motion by Kenniston, seconded by Wisniewski to receive the following communications: November DPW Report.  
Motion Carried.

**AUDITORS REPORT:**

Motion by Kenniston, seconded by Close for the following warrants be approved for payment:

#36	Garbage Fund	\$ 55,393.48
#53091-#53139	General Fund	\$ 81,054.67
#53124-#53125	Road Fund	\$ 12,805.91
#4695-#4703	Sewer Fund	\$ 479,502.68
#2224-#2227	Water Fund	\$ 711,590.31
		<u>\$1,340,347.05</u>

AYES: Kenniston, Close, Benchley, Leyba, Samyn

NAYS: None

Motion carried.

**OPEN TO THE PUBLIC:** Mary Smith (1164 W. Hampton) addressed the Board.

**OLD BUSINESS:** None.

**NEW BUSINESS:** Motion by Leyba, supported by Benchley to approve the Cleaning Services Bid from American Maintenance & Cleaning Services, L.L.C.

AYES: Leyba, Benchley, Kenniston, Samyn, Close

NAYS: None

Motion carried.

Motion by Kenniston, Seconded by Leyba to approve the MEC Miller Energy Co. Plan of Utilization

AYES: Kenniston, Leyba, Benchley, Samyn, Close

NAYS: None

Motion carried.

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**ATTORNEY REPORT:** No report.

**ENGINEER REPORT:** Not present.

**OFFICER/TRUSTEE/DEPT. HEAD/COMMISSIONER REPORTS:**  
**CLERK:** None.

**TREASURER:** None.

**TRUSTEES:** None.

**SUPERVISOR:** None.

**PUBLIC WORKS SUPERINTENDENT:** Gave his report.

**PUBLIC SAFETY DIRECTOR:** None.

**COUNTY COMMISSIONER POIRIER:** Not present.

**OPEN TO THE PUBLIC:** Sandy Stachowiak (1180 N. Knight Rd.) Addressed the Board.  
Mary Smith (1164 W. Hampton) Addressed the Board.

**ADJOURNMENT:** Motion by Kenniston, supported by Samyn, to adjourn the meeting at 7:50 p.m.  
Motion Carried.

Respectfully submitted:

Approved by:

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Jordan Leyba, Clerk

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Terri Close, Supervisor