

**CHARTER TOWNSHIP OF HAMPTON
REGULAR MEETING MINUTES
July 10, 2023**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

PRESENT: Wright, Kenniston, Wisniewski, DeWyse, Samyn, Close

EXCUSED: Benchley

ABSENT: None

ALSO PRESENT: 9 people in the audience

APPROVAL OF AGENDA: Motion by Wisniewski, supported by Samyn to approve the presented agenda. Motion carried.

APPROVAL OF MINUTES: Motion by Wisniewski, seconded by Kenniston, to approve the regular meeting minutes from June 26, 2023 and waive the reading. Motion carried.

COMMUNICATIONS: None.

AUDITORS REPORT:

Motion by Wright, seconded Wisniewski, the following warrants be approved for payment:

#26	Garbage	\$ 54,873.28
#51033- #51077	General Fund	\$ 42,638.55
#4619- #4622	Sewer Fund	\$ 3,669.29
#2150-#2159	Water Fund	<u>\$155,040.87</u>
		<u>\$256,221.99</u>

AYES: Wright, Wisniewski, Kenniston, DeWyse, Samyn, Close

EXCUSED: Benchley

NAYS: None

Motion carried.

OPEN TO THE PUBLIC: No one addressed the Board.

OLD BUSINESS: Motion by Wisniewski, supported by Kenniston, to have the Supervisor form a committee to assess the picnic tables at Finn Road Park and come back to the Board with a report. Motion carried.

NEW BUSINESS: Motion by Wisniewski, seconded by Kenniston, to send notice to the Bay County Drain Commission that Hampton Township will terminate the current Bay County Drain Commission agreement as of January 1, 2024.

AYES: Wisniewski, Kenniston, Wright, DeWyse, Samyn, Close

EXCUSED: Benchley

NAYS: None

Motion carried.

Hewitt gave an update on what needs to be done for the garbage fees to be placed on the property tax bill as a special assessment.

Motion by Close, supported by Wisniewski, to have the Executive Committee develop a plan to place the garbage fees on the property tax bill. Motion carried.

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Motion by Wisniewski, supported by Wright, to approve the following 2023 budget adjustments:

BUILDING FUND (249)

249-000-607-002	Charges for Services-Building	+\$ 3,200 (Revenue)
249-201-851-000	Telephone	+\$ 900 (Expense)
249-201-920-000	Utilities	+\$ 2,300 (Expense)

SEWER Fund (590)

590-000-670-000	ERR Funds	+140,000 (Revenue)
590-492-803-000	Contracted Services	+140,000 (Expense)

AYES: Wisniewski, Wright, Kenniston, DeWyse, Samyn, Close

EXCUSED: Benchley

NAYS: None

Motion carried.

Motion by Kenniston, seconded by Wisniewski, to adopt the following resolution:

RESOLVED, that the Charter Township of Hampton, Michigan, does hereby accept the terms of the Agreement for Pondside Park Improvements grant 26-01881 as received from the Michigan Department of Natural Resources, and the Charter Township of Hampton does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide \$375,000 to match the grant authorized by the Michigan Department of Natural Resources.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the Michigan Department of Natural Resources for auditing at reasonable times.
3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

AYES: Kenniston, Wisniewski, Wright, DeWyse, Samyn, Close

EXCUSED: Benchley

NAYS: None

Motion carried.

STANDING COMMITTEE REPORTS: None.

ATTORNEY REPORT: No report.

ENGINEER REPORT: Not present.

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OFFICER/TRUSTEE/DEPT. HEAD/COMMISSIONER REPORTS:

CLERK: Motion by Wisniewski, seconded by Wright, to receive the June 2023 Revenue/Expense report and waive the reading. Motion carried.

TREASURER: Motion by Wisniewski, supported by Kenniston, to receive the 2nd Quarter CD Investment Report and MI Class Investment Report Revenue/Expense reports and waive the readings. Motion carried.

TRUSTEES: Wisniewski discussed the sewer pump station upgrade and the mowing of the ditches.

SUPERVISOR: There is a Bay County Township Officers meeting at Mr. Forest Township Hall on July 19, 2023.

DPW ADMINISTRATOR BENCHLEY: Side mower has been repaired. Brush chipping should be finished tomorrow. Replaced water curb box, will be doing copper/lead testing this week and there is a technology issue with reading the water meters.

PUBLIC SAFETY DIRECTOR BENCHLEY: The department had 206 calls for service, 24 traffic stops, 23 department medical calls, 10 medical calls for the Fire Department, 7 arrests, and 15 accidents since the last Board meeting.

COUNTY COMMISSIONER POIRIER: No meetings this month yet, will be meeting with Bay Future regarding economic issues, and they are starting the 2024 budget process.

OPEN TO THE PUBLIC: Mary Smith stated the mowing of Pondsides Park looks great. She also inquired about the sewer pump station upgrades.

Jon Bennett addressed the Board regarding zoning ordinance 36-A.

Robert Schumacher also addressed the Board regarding zoning ordinance 36-A.

ADJOURNMENT: Motion by Wisniewski, supported by Wright, to adjourn the meeting at 7:55 p.m. Motion carried.

Respectfully submitted:

Approved by:

Frances DeWyse, Clerk

Terri Close, Supervisor