

**CHARTER TOWNSHIP OF HAMPTON**  
**REGULAR MEETING MINUTES**  
**July 11, 2022**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

**PRESENT:** Wright, Kenniston, Benchley, Wisniewski, Samyn, DeWyse, Close

**ABSENT:** None

**ALSO PRESENT:** Hewitt, Franz, Hebner, B. Benchley, Worden, Johnson, Mary Smith, Phillip Campau, Cal Katterman, Weston Prince, & Sandy Stachowiak

Motion by Close, seconded by DeWyse, to add the following items to the agenda:

- B. Spicer Group Contract for Finn Road Park Shelter Grant
- C. Resolution to Publish Notice of Intent to Issue Bonds

**AYES:** Close, DeWyse, Benchley, Wright, Kenniston, Wisniewski, Samyn

**NAYS:** None

**ABSENT:** None

Motion carried.

**APPROVAL OF MINUTES:**

Motion by Kenniston, supported by Wisniewski, to approve the June 27, 2022 regular meeting minutes and the reading waived.

Motion carried.

**COMMUNICATIONS:**

Motion by Wisniewski, supported by Benchley, to receive the Public Safety Department's June 2022 report.

Motion carried.

**AUDITORS REPORT:**

Motion by Wisniewski, seconded by Benchley, the following warrants be approved for payment:

#49852-#49902	General Fund	\$ 62,154.63
#4443-#4447	Sewer Fund	\$ 7,583.55
#1991-#1993	Water Fund	\$ 9,074.46
#1038	DDA Fund	\$ 1,447.38
#14	Garbage Fund	\$ 54,230.85
		<u>\$ 134,490.87</u>

**AYES:** Benchley, Wisniewski, Wright, Kenniston, DeWyse, Samyn, Close

**NAYS:** None

**ABSENT:** None

Motion carried.

**OPEN TO THE PUBLIC:** No one addressed the Board.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Motion by Wisniewski, seconded by DeWyse, to add CIBC Community Bank to Hampton Township's list of investment and depositories.

**AYES:** Wisniewski, DeWyse, Benchley, Wright, Kenniston, Samyn, Close

**NAYS:** None

**ABSENT:** None

Motion carried.

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Motion by Kenniston, seconded by Wright, to move Phillip Campau and Calhoun Katterman to Class A classification per their bargaining agreement.

AYES: Kenniston, Wright, Benchley, Wisniewski, DeWyse, Samyn, Close  
NAYS: None  
ABSENT: None  
Motion carried.

Motion by Wisniewski, supported by Benchley, to set the per diem of the Election Receiving Board members at \$50.00.

AYES: Wisniewski, Benchley, Wright, Kenniston, DeWyse, Samyn, Close  
NAYS: None  
ABSENT: None  
Motion carried.

Motion by DeWyse, seconded by Wisniewski, to approve up to \$5,200 for Spicer Engineering to provide professional services with applying for the Hazard Mitigation Grant Application.

AYES: DeWyse, Wisniewski, Kenniston, Benchley, Wright, Samyn, Close  
NAYS: None  
ABSENT: None  
Motion carried.

Motion by Wisniewski, supported by Close, to approve the following resolution:

WHEREAS, the Charter Township of Hampton, County of Bay, State of Michigan (the "Township"), intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), in one or more series, in the aggregate principal amount of not to exceed Two Million Dollars (\$2,000,000) (the "Bonds"), for the purpose of paying all or part of the cost of acquiring, constructing and equipping improvements to the Township's water supply system, consisting generally of the removal, replacement and installation of water mains and water service lines, together with related improvements, structures, equipment and appurtenances (collectively, the "Project"); and

WHEREAS, the Township has been advised by the Michigan Department of Environment, Great Lakes and Energy ("EGLE"), that financial assistance to accomplish the acquisition and construction of the Project is available through the Drinking Water State Revolving Fund ("DWSRF") loan program administered by EGLE and the Michigan Finance Authority (the "MFA"), pursuant to which the MFA would purchase the Bonds from the Township; and

WHEREAS, the Township has made application for participation in the DWSRF loan program; and

WHEREAS, a notice of intent to issue the Bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Clerk is hereby authorized and directed to publish a notice of intent to issue the Bonds in the Bay City Times, a newspaper of general circulation in the Township. The notice of intent shall be published as a one-quarter (1/4) page display advertisement in substantially the form attached to this resolution as Appendix A.

2. The Township Board hereby determines that the form of notice of intent to issue the Bonds attached hereto as Appendix A and the manner of publication directed is the method best calculated to give notice to the electors of the Township of the Township's intent to issue the Bonds, the maximum principal amount of the Bonds, the purpose of the Bonds, the source of payment of the Bonds and the right of referendum relating thereto.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Wisniewski, Close, Kenniston, Wright, Benchley, DeWyse, Samyn  
NAYS: None  
ABSENT: None  
Motion carried.

**ATTORNEY REPORT:**  
Nothing.

**STANDING COMMITTEE REPORTS:** None.

**OFFICER/TRUSTEE/DEPT. HEAD/COMMISSIONER REPORTS:**  
CLERK: 1,462 Absentee ballots were sent out last week.

**TREASURER:**

Motion by DeWyse, supported by Wright to receive the 2<sup>nd</sup> Quarter Investment Report and the reading be waived. Motion carried. She also reported the Township has received \$493,018.11 for the second installment of the ARPA funds.

**TRUSTEES:**

Wisniewski inquired about the new internet service out at Finn Road Park.

**SUPERVISOR:**

Received Finn Road Park Campground grant for \$20,000, reported on damage at the Jones Road Park, and chip and sealing of the roads will begin soon.

**PUBLIC WORKS SUPERINTENDENT WORDEN:**

Finished 15 loads of chipping from the storm then turned around and chipped 7 loads ending today for regular chipping, 2 more catch basins repaired, Mow Trim needs the hydraulics repaired, sprayed for weeds, pumps at the Alpine pump station are being re-tapped, continuing to cut grass along the road sides, Nolet pump station has been moved and water meters have been read.

**PUBLIC SAFETY DIRECTOR BENCHLEY:**

246 calls, 35 traffic stops, 16 arrests, 42 medical calls (all of which they responded to), and 20 vehicle crashes since last meeting; did not receive the AAA grant for a speed trailer; and discussed the use of the surveillance cameras.

**COUNTY COMMISSIONER JOHNSON:**

Household Assistance Grant has helped several Bay County residents, received one bid to provide 24-hour care at the Juvenile Home, replacing a door at the Juvenile Home cost \$58,800, Bay Area Community Foundation asked to increase allowable expenses, and a request was received to earmark the remaining \$1.4 million of the ARPA funds for upgrades to the Civic Center. The following County milages will be on

the November ballot: Gypsy Moth renewal, Senior Citizen renewal and an increase of .3 mills, 9-1-1 Dispatch renewal and a .35 mill increase and possibly a .7 mill request for a new Animal Control building.

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**OPEN TO THE PUBLIC:**

Phillip Campau and Cal Katterman thanked the Board for moving him to the Class A classification. Mary Smith discussed using ARPA funds for the new shelter at Finn Road Park. Weston Prince introduced himself as the new Bay County Treasurer as of June 15, 2022.

**ADJOURNMENT:** Motion by Wisniewski, supported by Samyn, to adjourn the meeting at 7:45 p.m. Motion carried.

Respectfully submitted:

Approved by:

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Frances DeWyse, Clerk

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Terri Close, Supervisor

APPENDIX A

NOTICE TO ELECTORS OF THE  
CHARTER TOWNSHIP OF HAMPTON, COUNTY OF BAY, MICHIGAN  
OF INTENT TO ISSUE WATER SUPPLY SYSTEM REVENUE BONDS  
AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the Charter Township of Hampton, County of Bay, State of Michigan (the "Township"), intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in one or more series, in an aggregate principal amount not to exceed Two Million Dollars (\$2,000,000), for the purpose of paying all or part of the cost of acquiring, constructing and equipping improvements to the Township's water supply system (the "System"), consisting generally of the removal, replacement and installation of water mains and water service lines, together with related improvements, structures, equipment and appurtenances.

SOURCE OF PAYMENT OF REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON SAID REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the Township from the operation of the System. Said revenues will consist of rates and charges that may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the System, to pay the principal of and interest on said bonds and to pay other obligations of the System.

BOND DETAILS

SAID BONDS will be payable in annual installments not to exceed forty (40) in number and will bear interest at the rate or rates to be determined at a public or private sale, but in no event to exceed such rates as may be permitted by law on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS OF THE TOWNSHIP UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE TOWNSHIP IS FILED WITH THE TOWNSHIP CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, SUCH BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE TOWNSHIP VOTING THEREON. THIS NOTICE is given pursuant to the requirements of Section 33 of Act 94, Public Acts of Michigan, 1933, as amended.

Fran DeWyse, Township Clerk  
Charter Township of Hampton  
801 W. Center Road  
Essexville, Michigan 48732