

**CHARTER TOWNSHIP OF HAMPTON
SPECIAL MEETING MINUTES
July 15, 2022**

The special meeting of the Charter Township of Hampton Board of Trustees was called to order at 9:00 a.m. by the Supervisor.

PRESENT: Benchley, Wisniewski, Samyn, DeWyse, Close

ABSENT: Wright, Kenniston

ALSO PRESENT: No public

OPEN TO THE PUBLIC: No one addressed the Board.

NEW BUSINESS:

Motion DeWyse, seconded by Benchley, to raise the quarterly trash rate to \$66.23 to cover fuel surcharges. This charge will begin with the utility bills mailed in July 2022.

AYES: DeWyse, Benchley, Wisniewski, Samyn, Close

NAYS: None

ABSENT: Wright, Kenniston

Motion carried.

Motion by Wisniewski, supported by Samyn, to make the following 2022 budget adjustment to Trash Fund:
226-000-626-006 Revenue Increase from \$584,000 to \$620,000

AYES: Wisniewski, Samyn, Benchley, DeWyse, Close

NAYS: None

ABSENT: Wright, Kenniston

Motion carried.

Motion by Samyn, supported by Wisniewski, to adopt the following deficit elimination plan resolution:

WHEREAS, Hampton Township’s Garbage & Rubbish Collection Fund has a \$3,156.33 deficit fund balance on December 31, 2021; and

WHEREAS, 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOVLED that the Charter Township of Hampton Board of Trustees adopts the following Hampton Township Garbage & Rubbish Collection Fund Elimination Plans); and

BE IT FURTHER RESOLVED that the Hampton Township Clerk submits the Deficit Elimination Plan to the Michigan Department of Treasury for approval.

HAMPTON TOWNSHIP Garbage Fund	
	2022
Unrestrict Net Position (Deficit) Jan. 1	-3,156
Revenue	
Charges for Services	620,000
TOTAL REVENUE	620,000
Expenditures	
Contracted Services	584,000
TOTAL EXPENDITURES	584,000
Unrestricted Net Position Dec. 31	32,844

EXPLANATION:

Hampton Township started curbside garbage service in February of 2021 and this was a new fund for us. We calculated our budget based on our best estimates at that time. Our contract with Republic Services for garbage service listed the option to increase rates for fuel surcharges. These fees were not calculated into our 2021 budget nor did we adjust our budget in 2021. Plus, we did not increase our service charges at any time in 2021 to account for these fees so they were not collected in 2021.

We've started reviewing our monthly fuel surcharges and adjusting the service fees to our customers to cover these costs. So our 2022 revenue is estimated to be 6.2% more than our 2021 revenue. The rate for 2021 was \$61.23/quarter and so far we've raised it to \$66.23 in 2022. If needed, we will do another rate increase in 2022 to cover these costs: it all depends on diesel prices. At this point we've estimated fuel surcharges for 2022 to be \$24,000 and our increased revenue from our increased service fee at this point will be \$36,000. Based on these changes and estimates, our unrestricted net position at the end of our 2022 fiscal year will be \$32,844.

We will continue to monitor these costs monthly and adjust our quarterly fees accordingly. The Board has made a budget adjustment for the revenue increase and at this point we believe our budgeted expense is on target. We will be monitoring this fund much closer so we will not be in a budget deficit in the future.

AYES: Samyn, Wisniewski, Benchley, DeWyse, Close

NAYS: None

ABSENT: Wright, Kenniston

Motion carried.

OPEN TO THE PUBLIC: No one addressed the Board.

ADJOURNMENT: Motion by Wisniewski, supported by Samyn, to adjourn at 9:08 a.m. Motion carried.

Respectfully submitted:

Approved by:

Frances DeWyse, Clerk

Terri Close, Supervisor