

**CHARTER TOWNSHIP OF HAMPTON  
REGULAR MEETING MINUTES  
September 26, 2022**

The regular meeting of the Charter Township of Hampton Board of Trustees was called to order at 7:00 p.m. by the Supervisor.

**PRESENT:** Benchley, Kenniston, Wright, Wisniewski, DeWyse, Samyn, Close

**ABSENT:** None

**ALSO PRESENT:** Hewitt & 8 people in the audience

Motion by DeWyse, seconded by Samyn, to add the following agenda items:

- G. Pyramid Paving Invoice
- H. Rob Worden Letter of Resignation
- I. DPW Superintendent Job Description
- J. DPW Working Foreman Job Description
- K. Finn Road Park Dredging-Engineering Study

Motion carried.

**APPROVAL OF MINUTES:**

Motion by Benchley, supported by Wisniewski, to approve the regular meeting minutes from September 12, 2022.

Motion carried.

**COMMUNICATIONS:**

Motion by Wisniewski, supported by Wright, to receive the Thank You to the Public Safety Department from the Greater Bay 11 U All Stars.

Motion carried.

**AUDITORS REPORT:**

Motion by Wright, seconded by Wisniewski, the following warrants be approved for payment:

#50140-#50207	General Fund	\$ 192,654.38
#4472-#4479	Sewer Fund	\$ 14,699.81
#2013-#2018	Water Fund	\$ 16,147.85
#1436-#1450	Tax Fund	\$5,669,640.31
#1902-#1904	Trust & Agency Fund	\$ 873.00
#1085	DDA Debt Retirement Fund	\$ 46,227.50
		<u>\$5,940,242.85</u>

AYES: Wright, Wisniewski, Benchley, Kenniston, DeWyse, Samyn, Close

NAYS: None

Motion carried.

**OPEN TO THE PUBLIC:** William Meagher addressed the Board regarding the bridge deck on Knight Road.

Motion by Close, supported by Wisniewski, to allow the public to have a total of 3 minutes to address the Board during the Open to The Public periods. This time may be shortened by the Supervisor if they deem there are many individuals to address the Board.

AYES: Close, Wisniewski, Benchley, Wright, DeWyse, Samyn, Kenniston

NAYS: None

Motion carried.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Motion by DeWyse, supported by Wright, to approve the expense of \$4,058.34 to repair/replace the deck on the Knight Road bridge used by the Township to gain access to the Nature Trail.

AYES: DeWyse, Wright, Benchley, Wisniewski, Kenniston, Samyn, Close

NAYS: None

Motion carried.

Motion by Wisniewski, seconded by Benchley, to approve the voting equipment purchase of \$8,776.90 from Inclusion Solutions, LLC.

AYES: Wisniewski, Benchley, Wright, DeWyse, Kenniston, Samyn, Close

NAYS: None

Motion carried.

Motion by Kenniston, supported by Benchley, to approve a rate of \$25.00 per hour for Jodie Hebner as a Consultant.

AYES: Kenniston, Benchley, Wright, Wisniewski, DeWyse, Samyn, Close

NAYS: None

Motion carried.

Motion by Kenniston, seconded by DeWyse, to adopt the following regarding health insurance coverage:

“Dependent children, if allowed per the terms of the applicable collective bargaining Agreement, are eligible to continue to receive group health coverage under this Plan until the date that such a child ceases to meet the Depended eligibility requirements stated in the definition of Dependent (e.g., through the end of the month in which the child’s 26<sup>th</sup> birthday occurs, unless the child is developmentally disabled or has a physical handicap that occurred before the child’s 26<sup>th</sup> birthday and would otherwise allow for Plan coverage to continue past this date).”

AYES: Kenniston, DeWyse, Wisniewski, Benchley, Wright, Samyn, Close

NAYS: None

Motion carried.

Motion by Wisniewski, supported by Kenniston, to approve the following Bay County Hazard Mitigation Plan resolution:

WHEREAS, the Charter Township of Hampton in Bay County, Michigan, has experienced disasters that have damaged commercial, residential, and public properties, displaced citizens and businesses, closed streets and bridges, and presented general public health and safety concerns; and

WHEREAS, the Charter Township of Hampton County has prepared a *Hazard Mitigation Plan* that outlines the County's options to reduce overall damage and impact from natural hazards; and

WHEREAS, the *Hazard Mitigation Plan* has been reviewed by County residents, business owners, and federal state, and local agencies, and has been revised to reflect their concerns;

NOW, THEREFORE, BE IT RESOLVED THAT:

- I. The *Bay County Hazard Mitigation Plan* is hereby adopted as an official plan of Bay County, Michigan.

2. The Bay County Hazard Mitigation Advisory Committee was established as a county advisory body. The Bay County Hazard Mitigation Advisory Committee shall function as the Hazard Mitigation Committee.
3. The Hazard Mitigation Committee is charged with supervising the implementation of the Plan's recommendations within the funding limitations as provided by the Bay County Board of Commissioners or other sources.
4. The Hazard Mitigation Committee shall give priority attention to action items recommended by the *Hazard Mitigation Plan* as high priority.
5. The Hazard Mitigation Committee's facilitator shall convene the Hazard Mitigation Committee at least once per year. The Committee shall monitor implementation of the plan and shall submit a written progress report to the County Board of Commissioners in accordance with the following format:
  - a. A review of the original plan.
  - b. A review of any disasters or emergencies that occurred during the previous calendar year.
  - c. A review of the actions taken, including what was accomplished during the previous year.
  - d. A discussion of any implementation problems.
  - e. Recommendations for new projects or revised action items. Such recommendations shall be subject to approval by the County Board of Commissioners.

AYES: Wisniewski, Kenniston, Wright, Benchley, DeWyse, Samyn, Close

NAYS: None

Motion carried.

Motion by DeWyse, seconded by Wisniewski, to have the PSD/DPW flush the hydrants this fall.

Motion carried.

Motion by DeWyse, supported by Samyn, to approve payment to Pyramid Paving for Invoice #22-220-1 in the amount of \$4,171.52.

AYES: DeWyse, Samyn, Wright, Wisniewski, Benchley, Kenniston, Close

NAYS: None

Motion carried.

Motion by Wisniewski, seconded by Benchley, to receive Rob Worden's Letter of Resignation.

Motion carried.

Motion by Kenniston, supported by DeWyse, to post/advertise for the DPW Working Foreman position.

AYES: Kenniston, DeWyse, Wright, Benchley, Wisniewski, Samyn, Close

NAYS: None

Motion carried.

Motion by Kenniston, seconded by Benchley, to approve \$5,000 for Spicer Group to prepare a preliminary engineering study to dredge Finn Road Park water access.

AYES: Kenniston, Benchley, Wisniewski, Wright, DeWyse, Samyn, Close

NAYS: None

Motion carried.

**ATTORNEY REPORT:** None.

**ENGINEER REPORT:** Not in attendance.

**STANDING COMMITTEE REPORTS:** None.

**OFFICER/TRUSTEE/DEPT. HEAD/COMMISSIONER REPORTS:**

**CLERK:** The next meeting will be Tuesday, October 11<sup>th</sup> due to Columbus Holiday. Discussed the ramifications of Proposal 22-2 regarding elections. There will be an Election Commission meeting immediately following the October 11<sup>th</sup> Board meeting.

**TREASURER:** Nothing.

**TRUSTEES:** Nothing.

**SUPERVISOR:** EGLE meeting tomorrow at 7 pm regarding Consumers Energy remedial plan. Moving our dumpster between the Fire Dept. and the Sr. Citizen's Building.

**DPW ADMINISTRATOR/ PUBLIC SAFETY DIRECTOR BENCHLEY:** Roadsides mowed north of Center, pulled pump on Boutell, removed several trees on Nature Trail, took 5 lead/copper water samples, set the pump on Nolet, caps on the pumps on Farley Road, 34 Miss Digs (2 were emergencies), side-trim mower is down-getting costs to repair.

Hazmat training completed with DPW & PSD, received grant from Bureau of Justice to help pay for bullet-proof vests; had 140 calls, 30 traffic stops, 6 traffic tickets issued, 9 traffic accidents and 2 overdose deaths.

**COUNTY COMMISSIONER JOHNSON:** \$300,000 reallocated to child care grant opportunities thru the Bay Community Foundation since there is a large gap between children needing care and what is available, allocated \$200,000 to Veteran workshop, created a Deputy Recruit Position to sponsor a candidate while attending the academy, still working on locating a property for the Community Health & Human Services Center, and Craig Goulet resigned and is now the new Essexville City Manager.

**OPEN TO THE PUBLIC:** Mary Smith addressed the mowing contracts for the Township property and the area break-ins.

**ADJOURNMENT:** Motion by Wisniewski, supported by Kenniston, to adjourn the meeting at 8:15 p.m. Motion carried.

Respectfully submitted:

Approved by:

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Frances DeWyse, Clerk

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Terri Close, Supervisor