

CHARTER TOWNSHIP OF HAMPTON

Building Department
801 W. Center Road
Essexville, MI 48732

Planning Commission

Office: 989-893-7541
Fax: 989-893-6152

**Application for
Type II Site Plan Review**

DATE: _____

NAME OF APPLICANT: TELEPHONE#: _____ TELEPHONE #: _____

APPLICANT E-MAIL: _____

APPLICANT MAILING ADDRESS: _____

NAME OF PROPERTY OWNER: _____

PROPERTY ADDRESS: _____

PROPERTY TAX PARCEL NUMBER: _____

LEGAL DESCRIPTION OF PREMISES _____

PRESENT ZONING: _____

BREIF DESCRIPTION OF PROPOSED PROJECT: _____

ADDITIONAL INFORMATION WHICH MUST ACCOMPANY THIS APPLICATION AND MUST BE IN THE OFFICE 45 DAYS PRIOR TO THE MEETING:

- 1) Fifteen (15) copies of site plan, plot plan, or development plan, drawn to readable scale of the total property involved showing the location of all existing and proposed structures, the types of buildings and proposed uses.
- 2) Preliminary plans and specifications of the proposed development and for all construction.

NOTE: Type II site plans are reviewed and approved by the Planning Commission.

SIGNATURE OF APPLICANT

SITE PLAN REVIEW BASE FEE: \$1,000.00*

***See next page for additional fees**

**ADDITIONAL FEES
TYPE II SITE PLAN**

***The mandatory deposit listed below is additional to the base fee for a Type II Site Plan.**

- These fees are due when the site plan application is submitted.
- The additional fees cover the cost of additional Planning Commission meetings, if necessary, and additional engineering, legal, and planning consultant costs.
- The fee is based on the cost of the project including land cost.
- The balance remaining shall be returned after all expenses incurred by the Township have been paid, and after ninety (90) days from receiving final certificate of occupancy.

COMMERCIAL PROJECT	FEE	ESCROW DEPOSIT
\$100,000 - \$500,000	\$1,000	May be required
\$500,001 - \$1 Million	\$2,000	May be required
\$1 Million - \$2.5 Million	\$4,000	May be required
\$2.5 Million and above	\$7,500	May be required
	Planning Commission	Zoning Board of Appeals
Pre-Planning Meeting	\$500	\$350
Re-Notice	\$200 Publication, \$100 Attorney, \$2.50 per letter mailed and minimum 2 hours Zoning Administration charge	

PROJECT COST: _____

DEPOSIT: _____

DATE PAID: _____